Ames Laboratory
Creating Materials & Energy Solutions
U.S. DEPARTMENT OF ENERGY

AMES LABORATORY TOURS & VISITS APPROVAL

Type of Event _____ **Audience** _____

Date _____ **Time** _____

Requestor _____ **Event Coordinator** _____

Host	Building and Room	Activities

Hazard Awareness Review:

☐ Provide Visitor Guide ☐ Provide safety glasses ☐ Tour escort

For Youth Visits:

☐ Participant & Parental Agreement ☐ Background check for tour hosts

_____ _____
Human Resources (for youth visits) Date

Approvals:

_____ _____
Event Coordinator Date

_____ _____
Public Affairs Safety Coordinator Date

_____ _____
Public Affairs Manager Date

_____ _____
Ames Laboratory Director (for youth visits) Date

ESH&A Walkdown: _____
ESH&A Reviewer Date