

Subcontractor JSA / Safety Briefing

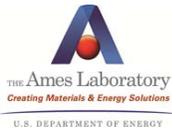
Part I: Host/Requestor/Project Manager to communicate the following:

- Everyone has the authority & responsibility to “Stop Work” if there is an immediate threat to safety, health or the protection of the environment.
- Employee Safety & Security Concerns Program – Ability to report non- immediate concerns (294-2153, safety@ameslab.gov, or G40TASF)
- General overview of Hazard Communication (if requested a HAZCOM video is available through Training Office)
- Chemical Inventories and Safety Data Sheets are available from ESH&A (if requested)
- Who to contact if there are questions
- Ames Laboratory Visitor Safety Guide (10200.001)

Part II: General / Site Orientation Training

The subcontractor Host/Requestor/Project Manager or ESH&A must hold an on-site orientation with all employees prior to work beginning. Check the appropriate items discussed.

- Work will be performed safely and in compliance with Local, State, and Federal regulations.
 - Notify Ames Laboratory of injuries, environmental releases, property damage, etc.
 - Personal Protective Equipment (PPE) as required (i.e., hard hats, safety glasses with side shields, foot protection, hand protection, hearing protection, respiratory protection, etc.).
 - Fall protection required when working at heights above 6 feet.
 - All tools and equipment must be inspected to ensure safety and compliance with OSHA.
 - Hazards must be flagged / signs posted.
 - Ground fault circuit interrupters are required for construction projects.
 - Live electrical work is prohibited.
 - Verify absence of electrical lines and other utilities before drilling or cutting into ceiling, walls or floors.
 - Maintain access ways / stairs in a clear safe manner.
 - Orderly housekeeping shall be maintained.
 - Explain the announcement system (Fire Alarm and Public Address System) and Emergency Procedures.
 - Location of manual fire pulls within area.
 - Location of portable fire extinguishers within area.
 - Location of emergency showers and eye washes within area.
 - Subcontractor must have their own first aid kit?
 - All scrap debris must be surveyed for potential radioactive contamination by ESH&A (Health Physics Group)
 - Smoking is prohibited on the Iowa State University Campus.
 - Any other emergency awareness or area specific training, list below:
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Part III: Job Specific Training

Hazard Management Statements (JSA) can be used to address the Job Specific Training (if necessary):

<u>Description of Training</u>	<u>Date</u>	<u>Provided by</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

I have received the Ames Laboratory Visitors Safety Guide. I understand General / Site Orientation Training provided. I understand the Training as provided.

_____	_____
Subcontract Employee	Date
_____	_____
Subcontract Employee	Date
_____	_____
Subcontract Employee	Date
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Subcontract Employee	Date
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Subcontract Employee	Date

Comments: _____

Training provided by: _____ Date: _____